



**CITY OF SOUTH PASADENA
AGENDA
RECREATION LEASED FACILITIES AD HOC COMMITTEE
Senior Center
1102 Oxley Street, South Pasadena, CA 91030
November 4, 2021 at 7:00 p.m.**

South Pasadena Recreation Leased Facilities Ad Hoc Committee Statement of Civility

As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to Governor Newsom's Executive Order N-08-21, the Recreation Leased Facilities Ad Hoc Committee may conduct its meetings remotely and may be held via video conference. Pursuant to such Executive Order, the Ad Hoc Committee may participate remotely and not be physically present in the City Council Chambers. Until further notice and as such Executive Orders remain in effect, the Ad Hoc Committee may also allow public participation to continue via live public comment conducted over ZOOM.

The South Pasadena Ad Hoc Committee Meeting for **November 4, 2021** will be conducted in-person from the South Pasadena Senior Center located at 1102 Oxley Street, South Pasadena.

Please be advised that pursuant to the Executive Order(s), and to ensure the health and safety of the public, staff, and Committee, as the Council Chambers will be open to the public for the meeting and members of the public may attend and/or participate in the in-person meeting, all are kindly reminded to follow Los Angeles County Public Health and CDC regulations and guidelines that are in place and may be posted.

The In-person Hybrid meeting will be conducted live in the South Pasadena Senior Center

The Meeting will be available

- In Person Hybrid – Senior Center – 1102 Oxley Street
- Via Zoom – **Webinar ID: 858 6154 1462**

Passcode: 266969

Public Comments participation may be made as follows:

- Written Comment submitted by no later than meeting day, 12:00 PM, deadline via email to spautsch@southpasadenaca.gov
- In Person Hybrid – Senior Center – 1102 Oxley Street
- Via Zoom by "raising hand"

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
 2. Click on the following unique Zoom meeting link:
<https://us06web.zoom.us/j/85861541462?pwd=RWN0Y2JEajVlOGpYSUNsTjYyOVVtQT09>
- or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted.

For additional Zoom assistance with telephone audio, you may find your local number at:
<https://us06web.zoom.us/u/kch82yUr9s>

CALL TO ORDER: Sheila Pautsch, Community Services Director

ROLL CALL: William Kelly, NREC Chair
Rona Bortz, NREC, Vice Chair
Zhen Tao, Finance
Fred Findley, Finance
Victoria Rocha, P & R
Alberto Ocon, P & R

COUNCIL LIAISONS: Jack Donovan, Council Member
Michael Cacciotti, Mayor Pro Tem

STAFF PRESENT: Sheila Pautsch, Community Services Director

PUBLIC COMMENT AND SUGGESTIONS

1. **Public Comment – General**

COMMUNICATIONS

2. **City Council Liaison Communications**

3. **Commissioner Communications**

4. **Staff Liaison Communications**

ACTION/DISCUSSION

5. **Approval of the Minutes of October 7, 2021**
Recommendation

It is recommended that the Committee review and approve the minutes of October 7, 2021.

6. Discussion and Approval of Restaurant consultant proposals

ADJOURNMENT**FUTURE RECREATION LEASED FACILITIES AD HOC COMMITTEE**

DECEMBER 2, 2021 7:00 P.M.

JANUARY 6, 2021 7:00 PM

PUBLIC ACCESS TO AGENDA DOCUMENTS

The complete agenda packet may be viewed on the City's website at:
<https://www.southpasadenaca.gov/government/boards-commissions>

ACCOMMODATIONS

The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division via e-mail at CityClerk@southpasadenaca.gov or by calling (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

11/1/21

Date

Sheila Pautsch

Sheila Pautsch, Community Services Director



Thursday, October 7, 2021
Minutes of the Meeting of Recreation Leased Facilities Ad Hoc Committee

CALL TO ORDER

The Meeting of the Recreation Leased Facilities Ad Hoc Committee was called to order by Chair Kelly on Thursday, October 7, 2021, at 7:16 p.m. The meeting was held at the South Pasadena Senior Center where Committee Members were in person or via Zoom.

ROLL CALL

Present: Committee Members Bortz, Kelly, Ocon, Rocha

Absent: Findley and Tao (Excused)

City Staff: Community Services Director Sheila Pautsch

Council Liaison: Councilmembers Jack Donovan and Mayor Pro Tem Michael Cacciotti

PUBLIC COMMENT

No in-person or email public comments

COMMUNICATIONS

City Council Liaison Communications

No comments

Committee Member Communications

No comments

Staff Liaison Communications

No Comment

ACTION / DISCUSSION

Approval of the Minutes of September 2, 2021

A motion by Committee Member Rocha to approve the September 2, 2021 meeting minutes, seconded by Committee Member Ocon. The motion carries 4-0 to approve the September 2, 2021 meeting minutes

Receive and File of an Update Regarding he RFP for a Restaurant Consultant

Public Comment: Tarun Kapoor of Kapoor and Kapoor Hospitality Consultants, Inc. spoke to the Committee about different suggestion for the facility such as becoming a club or a destination location. He would create a vision of the facilities.

This item required no action and will be filed.

Receive and File an Update Regarding the I-Tennis Facility

Public Comments: John Letts of I-Tennis came to the meeting to answer any questions the committee may have regarding operations and referred to a letter the City received regarding the facility for possible disgruntled pasted employees. He also talked about the Capital Items he would like to do to the facility and how great his programs are running.

This item required no action and will be filed.

ADJOURNMENT Meeting adjourned at 8:10 p.m.

Next meeting: Meeting on November 4, 2021, 7:00 p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Recreation Leased Facility Ad Hoc Committee of South Pasadena at a meeting held on November 4, 2021.

William Kelly
Chair

Sheila Pautsch
Staff Liaison – Community Services Director